



**Engineers' Club of St. Louis
4359 Lindell Boulevard
St. Louis, Missouri 63108**

**Board of Directors Meeting Minutes
Monday, 19 June 2017**

- I. The Meeting was called to Order** by President Richard Musler at 4:32 p.m. Present were President Musler, President Elect Scott Smith, Secretary Vicki LaRose, Treasurer Jeremiah King, Past President Nicole Young, Directors Gregory Horn, Chawn Stich, Denise Kowelmann, Bobby Lyerla, Jim Klein, Jim Dunajcik, Jason Murphey, Lou Kuelker, Glen Cherry, and Melissa Carver. With fifteen Board members present, a quorum was declared by President Musler.
- II. Approval of Minutes:** A motion to accept and approve the 15 May 2017 Meeting Minutes was made by Past President Young, seconded by Director Cherry (Director Horn abstained) and was approved unanimously.
- III. Officers and Directors Reports:**
 - A. Treasurer's Report for June 2017:** A motion to accept the Treasurer's Report as written was made by Treasurer King seconded by Past President Young and was approved unanimously. For further information regarding the Treasurer's Report, please reference a copy of the document attached at the end of these meeting minutes.
- IV. Unfinished Business:**
 - A. Update on Church Meeting / Draft Rental Agreement.** President Musler updated the Board on the June 19th Meeting with the Church. The Church was given the draft contract and submitted comments to President Musler. The Church will move in to the West Wing on July 9th with the new rates: Sunday \$400 and Thursday Fellowship Hall \$150 for a total of \$550/week. However, Three Leaves will look into if there is a better night for the Church to meet.
 - B. Update on Emerging Maintenance Issues: Parking Lot Repair, and Roof Repairs.** President Musler updated the Board that the lateral could not be lined but needed a point repair and he has one quote for a point repair for the parking from Bates contractor for \$10,500. President Musler would like to get two more quotes. SAK will line the lateral after the point repair for free. Director Stich will ask to L. Keely and Director Lyerla will ask Mike Luth and Castle for quotes as well. Treasurer King will put a scope together for replacing the roof over the new wing.

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President Musler will review the insurance policy to see if we can make a claim for hail damage.

- C. Lease Agreement with The Engineering Center – Past President Young reported that she is working with the attorney and will have a draft next month.

V. New Business:

- A. Need to Purchase furnishings for New Meeting Room. Need to Update Fellowship Hall and Perform Kitchen / Flad Room Remodel. Need to transfer funds from Citizens National Bank MMA Center Account to Club Checking Account. President Musler reported that the New Wing construction is nearly complete. Additional monies will be needed to purchase new furnishings, update Fellowship Hall and remodel Flad Room. President Musler will close the Citizens National Bank account and transfer monies to the Center's checking account.
- B. Insurance Coverage: President Musler informed the Board of our current insurance coverage with Cincinnati Insurance. He received another quote from Auto Owners Insurance for \$3,000 to \$4,000 less. There was discussion about making a hail claim. President Elect Smith recommended we review the policy and contact the current insurance company before we switch companies. There was a motion and approval by President Musler to make decision on Auto Owners Insurance Company after the policy was reviewed to make sure the policies are comparable by Director Klein and seconded by Treasurer King.

VI. Standing Committee Reports:

- A. **Membership Development:** Related to the Young Engineers' Committee (YEC) and Professional Recognition Committees, Director Murphey reported that Allison Morris will be taking over for him as the YEC Co-Chair. President Musler commented that John Kucha presented the awards at the annual dinner; however, Past President Yates was not present and he will receive his award tonight.
- B. **Administration:** Director Klien reported the new date for spring cleaning will be June 29th. There was discussion on what tools and dumpster size will be needed. Director Klien will reach out to the House Committee to make sure there is a list of tasks and material and tools needed. No update on Roster.
- C. **Membership:** Approval of New Members: Five (5) new member applications (recommended by the Membership Committee and forwarded to the Board for review/approval) were announced by Director Cherry. A motion to accept the new members was made by Treasurer King, seconded by President Elect Smith and was approved unanimously. For further information regarding the list of new members, please reference a copy of the document attached at the end of these meeting minutes. There was discussion about transfer membership. The membership is by individual, not company.
- D. **Communications:** Director Carver reported that the newsletter was a little late. She is having difficulty finding past presidents to spot light. It was reported that the PDF for fellowship does not have a link in the newsletter. Director Carver

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would appreciate any feedback on the newsletter. Three Leaves will be updating the calendar. They are working out issues with Evite Bright. President Musler would like to have the Meeting Minutes on Website.

- E. **Social Activities:** President Musler reported that Past Director Bohler and Three Leaves did a great job with the Annual Dinner.
- F. **Community Relations:** Director Lyerla had no report.

VII. Board Committees Reports:

- A. **Finance Committee:** No Report.
- B. **Nominating Committee:** No Report.
- C. **Strategic Business Plan Committee:** President Elect Smith will be taking this committee over.
- D. **Schedule of Events:** President Musler discussed the schedule of events for June 2017. A motion to approve the June 2017 Schedule of Events was made by Treasurer King, seconded by Director Cherry and was approved unanimously. For further information regarding the Schedule of Events, please reference a copy of the document attached at the end of these meeting minutes.
- E. **Ad Hoc Committee:** New Committee Handbook / Standard Operating Procedures: Director Lyerla reported that the current committee did not follow the Constitution. This document will give the Board standard operating procedures.

- VI. Adjournment:** There being no further business to come before the Board, a motion to adjourn was made by Director Kowelmann, seconded by Director Dunajcik was approved unanimously. President Musler adjourned the meeting at 5:27p.m.